

Dear Parent / Carers

I am writing to inform you that the Year 9 Pre Pupil Examinations (PPE) mocks will be commencing on Monday 2<sup>nd</sup> December until Wednesday 4<sup>th</sup> December; a timetable showing PPE planned sessions is attached and a copy will be available to access via My Child at School.

If your child attends Learning Support for lessons, their examinations will be carried out in a separate room(s).

**Please note, mobile phones and watches are not prohibited and where possible, should be left at home or in bags / lockers.**

A calculator will be required for all Science papers and selected Mathematics examinations. Please make sure your child is fully equipped. In addition to a calculator, they will need a black pen, pencil, ruler and mathematical equipment. These should all be kept in a clear plastic pencil case. We are not able to lend everyone equipment and this could mean your child may lose marks if they do not have the correct equipment.

Please note that **all** examinations will start in the hall, drama or learning support classrooms at the time shown on your child's timetable.

It is your child's responsibility to ensure they arrive promptly to the start of the examinations. Late arrival could mean they might not be allowed entry into the examinations hall. This will also have an impact on their breaks and lunch because a late start will mean a late finish before being dismissed.

If you need any further information please do not hesitate to contact me at the school.

Yours sincerely

*T Bates*

Mrs T Bates  
Examination Officer

