

Ercall Wood Academy Job Description

Teacher of English

Ercall Wood Academy is committed to equal opportunities and to the protection and safety of all students and adults. We expect all staff and volunteers to share these commitments.

Job Role:	Teacher of English	Contract:	Fixed term – Maternity cover
Hours of work:	Full or part time	Reporting To:	Subject Leader of English

Job Purpose

- To carry out the professional duties of a teacher as circumstances may require and in accordance with the Academy's policies under the direction of the Principal.
- To be an effective professional who demonstrates thorough curriculum knowledge, can teach and assess effectively, take responsibility for professional development and has students who achieve well.
- To be a member of the English team and under the direction of the subject leader, contribute to the high standards of teaching and learning and the raising of standards of achievement.
- To make a significant contribution to the vision and direction of Ercall Wood Academy, where expert teaching and embedding knowledge is at our core.

Safeguarding

- To uphold the Academy's policies in respect of Safeguarding and Child Protection and ensure the safety and well-being of all learners.

Teaching & Assessment

- Demonstrate clear routines and appropriate responses to positive and negative behaviour to lead a successful classroom.
- Seek to develop positive relationships with all students. They need to know that you care deeply about them succeeding and achieving.
- Have excellent subject knowledge.
- Prepare the learning so that students in your class can achieve and progress.
- Communicate clear instructions, explanations and modelling to teach key concepts.
- Use assessment for learning to check understanding.
- Provide scaffolded support to ensure all students can access the work.
- Provide regular practise for students.
- Ensure assessments are used to check what students know and don't know.
- Provide timely feedback to support students and their learning.
- Evaluate own teaching critically to improve effectiveness.
- Ensure the effective and efficient deployment of classroom support.
- Liaise with the Subject Leader to ensure the implementation of department policy and best practice.

Pastoral Duties

- If required, be a form tutor to an assigned group of students or a link form tutor.
- Prepare and deliver Life Skills lessons as part of the form tutor role.
- Promote the academic progress and emotional well-being of individual students and of the form tutor group as a whole.
- Liaise with the Pastoral team to ensure the implementation of the Academy's pastoral system.
- Alert appropriate staff to problems experienced by students.

Other Professional Requirements

- Have a working knowledge of teachers' professional duties and legal liabilities.
- Always operate within the stated policies and practices of the Academy, in particular the Staff Code of Conduct and GDPR policies.

- Take account of wider curriculum developments.
- Keep up to date with recent developments in Teaching and Learning.
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct.
- Co-operate with other staff to ensure sharing and effective usage of resources to the benefit of the Academy, department and students.
- Contribute to the corporate life of the Academy through effective participation in meetings and management systems necessary to coordinate the management of the Academy.
- Take part in marketing and liaison activities such as Open Evenings and Parents Evenings.
- Take responsibility for their own professional development and duties in relation to Academy policies and practices.
- Liaise effectively with parents.
- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them.
- Lead or help to lead an after-school intervention/activity once per week; either curriculum based or an extra curricula club.

General

All Academy staff are expected to:

- Work towards and support the Academy's vision and objectives.
- Support and contribute to the Academy's responsibility for safeguarding students.
- Work within the Academy's Health and Safety policy to ensure a safe working environment for staff, students and visitors.
- Work within the Academy's Community Cohesion and Equal Opportunities policies to promote equality of opportunity for all students and staff, both current and prospective.
- Maintain high professional standards of attendance, punctuality, appearance, conduct and positive, courteous relations with students, parents and colleagues.
- Engage actively in the performance review process.
- Adhere to Academy policies, procedures and core values as set out in the documentation available to all staff.

This job description will be reviewed annually as part of the performance management process and may be subject to amendment or modification at any time after consultation with the post holder.

It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the Academy in relation to the post holder's professional responsibilities and duties, including the provision of high-quality teaching and learning across the academy and the pastoral care of the pupils in their charge.

Elements of this job description and changes to it may be negotiated at the request of either the Principal or the incumbent of the post.

Date.....

An electronic copy of this document will be kept with your personnel records.

Closing date for applications: Monday 4th October at 12 noon

For an application pack or more information, please email pauline.roden@taw.org.uk

Ercall Wood Academy Person Specification

Teacher of English

Selection Criteria:

Qualifications

- Qualified Teacher Status.
- Good degree in English or a closely related discipline.
- Evidence of appropriate continued personal and professional development.

Experience and Attributes

- Aspiration to be an expert teacher.
- A reflective practitioner, who is able to plan effectively.
- Successful teaching experience of English at KS3; English Literature and English Language at KS4.
- Secure knowledge or willingness to gain the knowledge of the characteristics of effective learning, teaching and assessment in English.
- The ability to implement clear, consistent and effective approaches to learning, securing excellent relationships and behaviour.
- Secure knowledge of recent developments in Teaching and Learning.
- A clear understanding of how effective assessment contributes to individual student improvement and how effective analysis contributes to high standards.
- Prepared to learn from new experiences and take an active responsibility for their own continuing professional development
- Continuously striving for excellence in their profession.

Personal Qualities

- Share the Academy vision that all students can achieve and succeed academically and help build the academy culture of high aspirations for all.
- Hungry to always improve and be the best version of yourself.
- Humble enough to admit when you have made a mistake, need support or others need your support.
- Smart – Always want to learn more and engage in research to be ‘teaching smart’. Be emotionally intelligent smart, understanding others and working well in our team.
- Ability to plan and organise time effectively, work under pressure and meet deadlines while maintaining a healthy work life balance.
- A sense of humour, cheerful demeanour and positive, can-do attitude.

Evidence assessed from: Application form (F): Interview (I): References (R)