

Lateral Flow Testing RISK LOG (Home Self-Test)

Assessment Date	15/03/2021	Lead Assessor	R.Gummary	Contract		Assessment Number	
Activity / Task							
Description of task / process / environment being assessed	Ercall Wood Academy						
Activities Involved	Testing school staff and students				Location		At home.
Who Might be affected	Employee / students ✓	Client ✓	Contractor ✓	Visitor ✓	Service User ✓		

Hazard Identification and evaluation								
No	Category	Hazards	Associated risks	Current Control/ Mitigation Measures	Risk Evaluation (post measures)			Additional control needed? Action No
					Probability	Severity	Risk	
1	LFD KITS SUPPLY and DISTRIBUTION	Stock Shortages (LFD kits)		Monitor stock and re-order as required	2	3	Tolerate	N
2		Unavailable storage between 2-30 degrees C (LFD kits)			1	4	Tolerate	N
3		LFD distribution management and tracking (LFD kits)		Arrangements in place for recording.	1	3	Tolerate	N
4		Safe distribution of kits (LFD kits)			1	3	Tolerate	N
5		Timely re-distribution of kits before staff run out of them (LFD kits)			1	3	Trivial	N
6	RESULTS REPORTING and RECORDING	Reporting of only positive results (LFD test reporting)	No accurate record of the tests being done.	Communicate the requirement to report all results	1	3	Trivial	N

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


7		Poor result reporting compliance to schools (LFD test reporting)		Regular reminders on reporting process.	1	4	Tolerate	N
8		Reporting of incidents to school to help school identify emerging issues and escalate to DfE/DHSC (LFD test reporting)		Regular reminders on reporting of incidents	1	4	Tolerate	N
9		Incident escalation protocols and feedback loop (LFD test reporting)			1	4	Tolerate	N
10	BUSINESS CONTINUITY	Managing business continuity with increase in number of cases and staff self-isolating (Asymptomatic testing impact)		Additional staff employed this year	3	2	Tolerate	N
11	COVID and OUTBREAK RESPONSE	Managing public health response with increase in number of cases and staff self-isolating (Asymptomatic testing impact)		Implement recommendations / action as recommended / directed.	3	3	Substantial	N
12	COMMS and ENGAGEMENT	Stakeholder management (communication and engagement) (Asymptomatic testing impact)			2	3	Tolerate	N

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Control Improvements				
Action No	Recommended additional control measures	Responsibility	Target Date	Date completed
1	This risk assessment is monitored and updated regularly as part of the school and programme governance process.	School Testing Programme Manager/ Coordinator		
2	Communication to all relevant staff and students, as necessary	School Testing Programme Manager/ Coordinator		

Additional Notes

Personal Protective Equipment to be used (Insert ✓)
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Air Fed Helmet	Face Visor	Goggles	Safety Glasses	Ear Defender	Safety Boots	Safety Shoes	Head Protection	Hair Net/Chef Hat	Overall	Hi-Viz	Apron/Tabard	White/Chef Coat	Half Respirator	Respirator	Dust Mask	Fume/Vapour Mask	Harness/Lanyards	Rubber Gloves	Hand Protection
Other:																			

