

## Academy Expectations 2020-2021

When your child returns to the Ercall Wood Academy in September, they will notice several changes regarding the building and the raised expectations and standards we have of them as students within our community. Some of these changes are specifically linked to the restrictions and guidance required for Covid 19, but most are designed to ensure all learning experiences are as our vision statement states, aspirational; personally empowering; and develop respect.

Following surveys many students and parents contributed too during the Lockdown, and discussions we have undertaken in school we have redesigned our 'rewards' structure to more effectively recognise and reward the positive behaviours demonstrated by our students both in lessons and within the wider academy community. This new system will be shared comprehensively with all students on their return. Please take some time to familiarise yourself and your child with some of these and other changes highlighted in this document prior to their return. If children fail to meet our expectations and as a result negatively impact upon the learning opportunities of themselves and others then sadly they will be sanctioned accordingly. Ignorance is no defence, knowledge and understanding is essential.

The document below will appear in every classroom and is the guidance for all staff and students to adhere to. Lesson Expectations will require children to be a 'STAR' and for staff to review their students conduct with the HALT protocol.

### ERCALL WOOD ACADEMY

An Empowered, Respectful Community of Aspiring Life-long Learners

Empower

Respect

Aspire

**Our Ercall Wood Classroom**

Respectful thresholds	<ul style="list-style-type: none"> <li>Expert teachers are ready to meet and welcome their students into the classroom.</li> <li>Students will be ready to learn by arriving punctually and lining up in single file outside of the classroom.</li> </ul>
Purposeful routines	<ul style="list-style-type: none"> <li>Students will move to their allocated seat quickly and quietly.</li> <li>Students will have all equipment out on the table in front of them ready to learn.</li> <li>Students will start the starting activity.</li> </ul>

Lesson expectations	<b>Silently</b>	wait for the first instruction from the teacher.
	<b>Take</b>	and follow instructions. First time, every time.
	<b>Ask</b>	and answer questions – Work hard to develop your understanding.
	<b>Respect</b>	classmates and their right to learn.

Excellent Exits	<b>Homework</b>	Does it need to be set or collected?
	<b>Appreciation</b>	STAR points are given students who have met the lesson expectations.
	<b>Look over</b>	Check that uniform is correct and you are ready to transition.
	<b>Turn out</b>	Exit the classroom as instructed by the teacher

The restrictions now placed upon us due to Covid 19 make the bringing of personal equipment for lessons **essential** for all students. **Staff will not be able to loan / lend / provide** items to any student, therefore the expectation that every child is appropriately prepared is clear. Please ensure that your son / daughter returns in September with the following equipment and that it is brought daily. Regular checks will be made by Form Tutors and failure to be appropriately prepared will result in sanctions being issued.

## **Lesson Equipment**

### **ESSENTIAL**

#### **All students MUST bring these items:**

*Pens – blue, black green and red ink,  
Pencils, Ruler, Rubber,  
Coloured pencils  
Pencil sharpener,  
Scientific Calculator,  
School Bag  
Glue stick  
Mathematics Geometry equipment,*

### **EXTREMELY USEFUL**

*Coloured felt pens,  
Dictionary,  
Clear plastic pencil case for examinations,  
Coloured highlighters  
Poly Pocket Folder for transporting homework / worksheets*

**Covid 19 restrictions mean items cannot be loaned out by staff.**

## **Student Rewards**

A new Student Reward system for all year groups will be in place from September. The system will encompass two levels of reward: STAR points and ERA points. Points awarded will be either a '+1 STAR Point' for meeting all Academy expectations within a lesson or tutored session, or for exceptional conduct '+5 ERA Points' can be awarded. These rewards will be credited for a range of actions and the accumulation of the points will also lead to additional rewards and prizes issued at various points through the term. The entire process will be explained to students by their Form Tutors on their return in September. Parents will be able to see how well their child is doing via the 'My Child at School' (MCAS) link to BromCom which will show the daily changes your son or daughter has achieved. This is an exciting development and designed to recognise excellence and hard work in all aspects of academy life and we hope parents and carers will engage with the process via MCAS and become even more involved in celebrating the successes your children achieves.

## **Student Sanctions**

In line with changes to the 'Reward' system we have also made changes to the 'Sanction' protocols and these are as follows:

1. Students are expected to meet the Academy expectations in all aspects of their daily conduct around school but if they fall short of this, sadly, they will be sanctioned.
2. For minor infractions that fall short of the expected standard of behaviour or conduct they will be given -1 Sanction Point (-1SP).
3. If this is replicated on four additional occasions in other lessons or situations, they will be issued with an afterschool detention because a threshold of -5SPs will have been reached and this will trigger an afterschool detention of 30minutes.
4. Should a child's behaviour escalate in a lesson or be at serious odds with the expectations we have identified, then an instant -5SPs will be issued by the member of staff and an instant detention will be triggered. If this should happen prior to 1.00pm on any given day your child will be expected to sit the detention that day. Parents will be informed by an email prior to 1.00pm of this decision. Should the event happen after 1.00pm the detention will be scheduled for the following day (unless your child's SSM makes direct telephone contact during the afternoon, in which case the detention will take place on the same day) and an email detailing this will be sent to you as parent/carer.
5. Where your child has gained -5SPs for a single event or in a single lesson you will receive information via a telephone call or email communication from the class teacher or SSM regarding the event.
6. Where -5SPs have accumulated due to 5 separate conduct infractions you will receive a detention notification which states this.
7. Detentions will be undertaken in a Covid Secure room. Students will be in silence and students are expected to adhere to the academy expectations. Failure to do so will result in the sanction being escalated to a subsequent 60-minute detention on the following Friday.
8. Should your child fail to attend their scheduled afterschool detention of 30 minutes this event will be escalated to a 60-minute afterschool detention on a Friday with the Senior Leadership Team.
9. Should your child fail to attend the SLT 60-minute detention they will undertake a day in ARC1 Seclusion on the following Monday and undertake the outstanding 60-minute detention that evening. Parents will be contacted to discuss this situation with their son or daughters Student Support Manager.
10. All parents will be able to track their child's 'Sanction Point' total (should it exist) via 'My Child at School'. The Sanction Points **are not** taken away from the 'Positive' STAR & ERA points. These are mutually exclusive totals.

Details of these protocols will be shared with students on their return. We will not be negotiating on scheduling or duration once a detention is set.

## **Academy Uniform (appendix of appropriate items is at the end)**

Uniform expectations have not changed, and the permitted items are listed below.

- Pale Blue Shirt – long or short sleeved
- Ercall Wood Tie - this must be worn by all students at all times.
- Black formal style skirt (no shorter than 10cm above the knee) **or**
- Black Formal Straight Legged trousers for girls – *see Appendix*
- Black Formal trousers for boys– *see Appendix for images*
- Black sensible shoes – leather / leather type - *see Appendix*
- Academy blazer with Ercall Wood logo
- Outdoor coat

Students with specific religious requirement regarding school uniform should agree details with their Student Support Manager according to individual circumstances. Examples of religious requirement might include the following – Muslim Head Scarf (black), Sikh Kara, Jewish Kippah, Hindu Bindi.

**If appropriate uniform is not worn on any given day spare items will not be loaned out due to Covid 19 restrictions. This failure to comply with academy expectations will result in sanctions being issued.**

**The following items are NOT part of academy uniform and must not be worn:**

- 'Fashion' shirt/trousers/shoes/leggings/jean style/ skin tight trousers
- Trainers or canvas pumps
- Boots – knee length or ankle
- Non-school sweatshirts and cardigans even if plain black
- Hoodies/baseball caps/tracksuit tops/casual jackets
- Body piercing – other than 1 plain stud in each ear lobe
- Jewellery - except a watch

**The following items are also not allowed:**

- Excessive make-up
- Nail Varnish
- Extremes fashion hairstyle (including colours; patterns and lines cut into hair)
- Body sprays and aerosols of any sort are not permitted in the academy and as such bringing these items into the building is considered a sanctionable incident

If in doubt with any of the above please contact your Student Support Manager, especially before purchasing items of uniform.

**Personal Devices**

Please note mobile phones or personal entertainment equipment are not permitted in the academy. Pupils may bring a device to and from Ercall Wood but its use within the grounds is strictly prohibited. Items such as these are carried at the owner's risk. The academy will not accept liability for any loss, damage or theft. Any pupils seen using a phone for any purpose for example texting; making calls; taking photos, videos or posting items online while at school, will be in breach of our acceptable use policy. This will result in confiscation of the item and further disciplinary measures may result due to the individual's actions.

**Attendance & Punctuality**

At present we intend for the academy year to start on:

- Wednesday 2<sup>nd</sup> September for year 7 only.
- Thursday 3<sup>rd</sup> September for years 7, 10 and 11.
- Friday 4<sup>th</sup> September for all year groups.

This staggered start will allow us to incrementally build the number of students on the academy site to test the plans and procedures in place. Students are to return in full school uniform.

One of the many recommendations from the government is that we have staggered start and finish times for different year groups, so the start times will be as follows:

Year	Start Time	Finish Time	Entry and Exit Point
7	08:45	15:00 – 15:05	Student entrance
8	09:05	15:00 – 15:05	Side entrance (MUGA)
9	09:05	15:00 – 15:05	Side entrance (MUGA)
10	09:05	15:00 -15:05	Side entrance (MUGA)
11	08:45	15:00 - 15:05	Student entrance

The academy gates will be open from 8:30am, but students will not be allowed in the building until their start time. Students should aim to get to the academy 5 minutes before their start time. The academy building will not be open to students until the start of the academy day.

Punctuality is an academy expectation from Day 1, and we insist your child adheres to that expectation. Students in Year 7 & 11 are required to use the Student Entrance and Years 8,9 & 10 will enter through the entrance gate for the MUGA on the opposite side of the academy where students access when a fire drill is undertaken.

Finish times will be staggered, and students will be dismissed one zone at a time.

## Appendix

Appropriate



Inappropriate



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