

**Look** at the impact every single day off school has on your child's annual attendance:

Days Absent	Days of Absence	Attendance
1	1 day	99.50%
2	2 days	99%
3	3 days	98.50%
4	4 days	98%
5	1 week	97.50%
10	2 weeks	95%
15	3 weeks	92.50%
20	4 weeks	90%
25	5 weeks	87.50%
30	6 weeks	85%
35	7 weeks	82.50%
40	8 weeks	80%

### Ercall Wood Academy

*Do not hesitate to contact us if you have any problems or would like advice about school attendance.*

#### Education Welfare Officer:

*Mr. Will*

**01952 387300 / 387342**

#### Student support managers

**01952 387300**

Miss Stevens

Mrs Kelly

Miss Jones

Mrs McCabe

Mrs Rutter

#### Attendance Officer:

*Mrs. J Cartwright*

**01952 387336**

#### School Office:

**01952 387300**

# **Ercall Wood Academy**



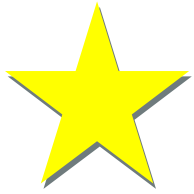
**“Wise up”  
To  
Attendance**

## Attendance and Punctuality

All students are expected to attend morning registration at 8.50am daily.

Parents / carers should always telephone school by 9.30am to report illness / a reason for absence.

### "Wise up" to Attendance



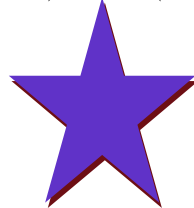
Attendance excellent 97%  
+ = 6 days absent per year



Attendance Good 95%+ =  
less than 10 days absence  
per year



Attendance 90-95% = up to 20  
days absent per year.  
Needs Improvement



Attendance 80-90% = up to  
40 days off per year.

NOT GOOD ENOUGH



Below 80% = Unacceptable  
parents could be prosecuted

### What school can do to help students and parents improve attendance:

- **We can keep you informed of your child's attendance and will contact you if concerned.**
- **We can arrange for you to come into school and meet your child's head of year and our education welfare officer.**
- **We can reward your child's good attendance.**
- **We run attendance panels.**
- **We can have someone at the end of the telephone who can help you.**
- **We can involve the education welfare officer.**

### What parents can do to help

**Parents should only allow time off school for serious and important reasons. Make certain that wherever possible medical and dental appointments are out of school hours**

**Avoid absence of leave in term time. If unavoidable you must complete an absence of leave form, from school four weeks in advance.**

**The head teacher will decide if absence of leave in term time can be authorized.**

**If your child's absence is unavoidable please contact the school before 9.30am and leave a message.**

***Always make sure that your child has a note which explains their absence and that the note is brought back to school on the first day back after the absence.***

**If you are concerned about your child's attendance please contact either the Education welfare officer or your child's head of year.**

### What is the Law on Attendance?

Parents/Carers have to make sure that children of school age (i.e. 4-16 years) receive full-time education.



They must make sure that children on roll at school attend regularly.

### Parents may be taken to court for breaking the law.

Under the 1996 Education Act section 444, parents may be fined up to £2,500, face 3 months in prison or receive a parenting order.

Under the Anti Social Behaviour Act 2003 parents may receive a fixed penalty notice of up to £120

It is vital that each student attends school daily with as little absence as possible. There is a clear and direct relationship between school attendance and performance in formal examinations.